

Roberts Creek Official Community Plan Committee (RCOCPC)

Meeting Minutes: March 17, 2010

Roberts Creek School

Present: Elaine Futterman (Chair), Mark Lebell, Norma Brow, Carolann Glover, Roger Richmond, Mary Degan, Linda Hoechstetter, Jeff Rosnau,

Regional Director:

Regrets: Mike Allegretti, Frank McElroy, Dianne Sanford, Donna Shugar,

1) *Agenda:* The following agenda was agreed upon:

- 1) Approve agenda
- 2) Approve minutes
- 3) Correspondence
 - a. Post Office Parking Lot
 - b. Emery Rd development
- 4) Island Timberlands
- 5) Amphibian HRA
- 6) ITS Report
- 7) SC Trails Society
- 8) Bike lane/ Walkway Report
- 9) Other
- 10) Next Meeting

2) *Approval of Previous Minutes:*

Mary Moved and Linda seconded that the minutes be approved.

Norma asked for clarification regarding recording of letters. It was agreed that letters approved by the committee and sent out would be included with final minutes of the current month.

3) *Correspondence*

A letter was received that complained about the pot holes in front of the Post Office. This lot would be the responsibility of the commercial development there. Mark agreed to contact the owner to enquire about maintenance plans and an update for the walking/biking path that was planned for this area.

A letter was received with concerns about parking for the proposed mixed use development at Emery Rd. The letter will be forwarded to Donna for inclusion in the public record for the proposed development.

- 4) Island Timberlands have contacted Donna but no further information was provided regarding their plans. Elaine will request that Island Timberlands direct any forthcoming correspondence to Mark as she will be away for a period of time this spring.
- 5) Amphibian RHA Norm Kempt, the Planning Forester contacted Elaine to find out who the OCP Committee is and said he would circulate the letter for response.
- 6) Integrated Transportation Study. Mark encouraged participation and further distribution of the notice of upcoming Open Houses in Sechelt and Gibsons on March 23 to ensure a wide range of concerns can be put forth.
- 7) SC Trail Society Elaine has sent several emails to Caroline Depatie requesting schedule of upcoming meetings and has not heard back. Norma offered to call Caroline to find out what's happening with the Trails Society.

8) Bikelane/Walkway Report Donna was not at this meeting but had forwarded an update to Elaine. A small group did a walk along Beach Ave to look at issues and options for improving pedestrian safety and identified a number of areas where improvements could be made. The water main along Beach Avenue is slated for replacement in the coming years so it made sense to postpone these improvements for the time being and to go back to work on Lower Rd to continue the bike lane from Woodley towards Joe. The work on the downtown safety is being done this year for sure. The work on Lower will likely be confined to design with the work being done in 2011.

9) *Next Meeting:*

The next meeting will be on April 21, 2010 at 7:00 PM at Roberts Creek School. Elaine and Mark will both be away, so Mary has agreed to act as chair. Elaine will forward any agenda items to her.

12) *OCP Review Items:*

The following items have been identified so far:

- 1) Beach access
- 2) Foreshore erosion and retaining walls
- 3) Addition of a mission statement
- 4) Road allowances
- 5) Signage
- 6) Tree retention on private land
- 7) Greenways
- 8) Design guidelines for the commercial core
- 9) Change bylaws to permit home based business proprietors to be able to teach or offer classes.
- 10) Lighting
- 11) Property usages
- 12) More types of unique zoning.
- 13) Downtown parking (new)
- 14) ALR review (new)
- 15) Terms of reference and a mission statement
- 16) Affordable housing
- 17) Short term rentals