

Roberts Creek Official Community Plan Committee (RCOCPC) Meeting

Meeting Minutes: November 9, 2016

Roberts Creek Elementary School

Present: Dianne Sanford (Chair), Scott Avery, Sheila Wilson, John Gibbs, Mark Lebbell (Director), Bryan Gaudry, Emily Cook, Andy Sloss (guest)

Regrets: Graham Starsage, Dana Wilson, Doug Fugge, Mike Allen

Agenda:

1. **Adopt minutes** of October 12, 2016 meeting.
2. **Knotweed Project** – Henderson Beach
3. **Protocols for referrals to OCPC** – Letter of introduction sent to Ian Hall (new General Manager of Planning and Community Development), David Rafael and Andrew Allen - Dianne
4. **Board of Variance** – Letter to be written?
5. **Resources and Community Watershed** - More discussion on forming a **Forest Resources Board**
6. **Salish Sea Marine Trail** - SSMT Proposed Routing Plan and Campsite Strategy Document. Mark wants this brought to the committee's attention.
7. **Directors Report** - Mark Lebbell
8. **New Business** – Elections are coming up November 23rd, 7:00pm.
9. **Adjourn.**

1. Adopt Minutes of October 12, 2016 Meeting

Mark requests the following revisions:

- October Minutes amendments: "Smart Farm conversions are happening" should read "SCRD staff are prepared for Smart Farm model applications should they come forward".
- Also Re Short Term Rentals Coast-wide consultation will likely happen.
- Dianne made a motion to accept minutes and Bryan seconded the motion.

2. Knotweed Project

Growth is slowing down. Plants are still in tarp on site. All in all, the first year looks good. MOTI requested photo documentation and Dana is documenting.

3. Protocols for Referrals to OCPC

Because the OCPC has received no referrals since May 11, 2016, the committee is recognizing that the built-in mechanism that the OCPC provides for public input has recently been neglected. In response, Dianne drafted a Letter of Introduction which was sent to Ian Hall, the new SCRDC General Manager of Planning and Community Development; David Rafael; and Andrew Allen. Ian Hall responded, "Thank you Dianne, and thank you to the Committee for your work. I look forward to working with you."

The committee will see what transpires through January. If the OCPC referral process continues to be sidestepped, we will follow up accordingly: Mark will speak with staff and the OCPC will set up a meeting to have a representative address the issue with Ian and staff.

4. Board of Variance

Following October discussions, the committee and Mark are anxious to see the Board of Variance process examined and revised. At the October 27th Board Meeting meeting, the following resolution was passed:

That Staff report on opportunities within Provincial legislation, SCRD Bylaw or Board policy to consider such changes as:

- Broadening public notification of Board of Variance (BoV) applications
- Applying more stringent criteria as to the applicant's choice of BoV or Development Variance Permit (DVP) process
- Ensuring BoV members receive and consider relevant OCP passages
- Allowing rural areas to opt out of BoV process
- And that the report be referred to RC APC, RC OCPC, and other SC APC Committees.

5. Resources and Community Watershed

October 12, 2016 RCOPC Minutes: *The committee suggested that two members from each of the APC, RCCA, and OCP could meet to develop Terms of Reference which would be used to create a **RC Forest Resources Board**.*

Dianne moved that Doug be our representative and that we would have a space for another spot following our election. Sheila seconded. Passed.

The following committee representatives have been selected: Scott and Sarah Bradley from the RCCA; Heather Conn and Dana Gregory from the APC; Doug Fugge and another OCPC member.

The RCCA has recently received \$40,000 from the Sunshine Coast Community Forest which they will use for badly needed building maintenance. Scott will write a letter from the RCCA to announce the donation.

6. Salish Sea Marine Trail

The BC Marine Trail Society is seeking to create what it identifies as *its most ambitious, complex and influential trail yet by linking the BC mainland and Vancouver Island. It will become a world-class paddling challenge as well as a focus for all south BC paddling on the coast by securing access points and safe havens along the entire route.*

At present, there are no proposed campsites in RC, but official local put-in spots might be sought. Road allowances in RC could serve as potential campsites, with a *paddle-in-only* at Flume Beach possibility.

7. Director's Report

- **OCP Committee Role** – OCP, page 127: *The duty of the OCPC is to advise the SCRD and the Roberts Creek Community Association (RCCA) on all matters relating to the Roberts Creek OCP. This advice is to be in the form of written recommendations to the SCRD and regular reports to the RCCA. The Area Director shall be the liaison between the OCP Committee and the SCRD. The Chair of the OCP Committee shall be the liaison with the RCCA.*

At present, the OCPC does have three liaisons between the RCCA and itself, but we must be cognizant to maintain this liaising relationship as we move forward.

- **Newcomer Potluck** – This was a success. 85% of population of SC by 2022 will be considered dependents - younger than 18 or older than 64. This does have community development implications.
- **Upcoming Geotech OCP Amendments** - Based upon a recent engineering report, an update will be included in Thursday's Planning Committee Agenda - 3rd reading to the bylaw. The Geotech Report is in response to climate change and addresses the vulnerability/stability of all ravines and slopes in rural areas. www.scrd.ca/Geotechnical-Updates.

- **Fireworks** – The OCPC can think about lobbying for a bylaw, if interested. The SPCA is a potential source for information- dogs have been reported to panic during fireworks.
- **Advisory Committee Report** - A few advisory committees will be shifted/disbanded. The Agricultural Advisory Committee (AAC) will be maintained despite the SCRD’s initial proposal to abolish it, suggesting that the AAC was beginning to exceed its terms of reference. Of significance to our committee is the recognition of the Agricultural Advisory Committee in the OCP:

9.4.3 Agricultural Advisory Committee and Agricultural Area Plan a) The Regional District shall continue its support of the Agricultural Advisory Committee

- **Suncoaster Trail** – Upcoming public engagement (RC Open House) and January referrals to OCPC. The open house will provide an opportunity to comment on the proposed ferry-to -erry route. The existing route originates near Earls Cove ferry terminal and terminates at the intersection of Hwy 101 and the Homesite Creek Forest Service Road in Halfmoon Bay.
- **Resilience Forum Follow up** - There exist funding possibilities with the Vancouver Foundation – emergency preparedness, sharing, vulnerable people, neighborhoods getting to know each other. Mark envisions block parties as a strategy.
- **Fixed Link Consultation** – The SCRD and public have been consulted about the fixed link proposal. The OCPC should look at report in the new year.
- **SC Trails Society, SC Community Forest Letters to editor re Provincial Park** - Mark wrote a couple of letters to those organizations that reflect the OCP.

8. Elections

Name	Year Elected	Year Up for Election	Intention to Run 2016
John Gibbs	2014	2016	Yes
Scott Avery	2014	2016	Maybe
Sheila Wilson	2014	2016	Maybe
Dana Wilson	2015	2016	Maybe
Dianne Sanford	2015	2016	Maybe
Graham Starsage	2015	2017	n/a
Mike Allen	2015	2017	n/a
Emily Cook	2015	2017	n/a
Doug Fugge	2015	2017	n/a
Bryan Gaudry	2015	2017	n/a
Donald Trump	2016	2020	n/a

* Dana Wilson and Dianne Sanford will stand for re-election in 2016 (one year term this time only) to make turnover even in upcoming years.

- Notify Dianne of your intention to run and please encourage any good candidates to run.

9. Adjourn

Next Meeting: Wednesday, January 11, 2016 @ 7 pm @ Roberts Creek Elementary School
Elections: Wednesday, November 23 @ 7:00 pm @ RC Hall